

West Coast District Health Board
Te Poari Hauora a Rohe o Tai Poutini



**SPECIAL
BOARD MEETING**

17 February 2009

**AGENDA
AND
MEETING PAPERS**

ALL INFORMATION CONTAINED IN THESE MEETING
PAPERS IS SUBJECT TO CHANGE

SUMMARY OF RESOLUTIONS FOR THE WEST COAST DISTRICT HEALTH BOARD MEETING ON TUESDAY 17 FEBRUARY 2009

IN COMMITTEE

Moved:

Seconded:

Motion:

“That members of the public now be excluded from the meeting pursuant to Clause 32a, Schedule 3 of the New Zealand Public Health and Disability Act, so that the meeting may discuss the following matters:

- **In Committee Finance Report**
- **Other Business**

On the grounds that public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 9 of the Official Information Act 1982.”

Carried.

MOVING OUT OF IN COMMITTEE

Moved:

Seconded:

Motion:

“THAT the Board moved out of In-Committee _____.”

Carried.

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AGENDA

KARAKIA

BOARD MEMBERS' DISCLOSURES OF INTEREST

ABBREVIATIONS

AGENDA

FOR THE WEST COAST DISTRICT HEALTH BOARD
MEETING TO BE HELD IN THE BOARD ROOM,
CORPORATE OFFICE, GREY BASE HOSPITAL ON
TUESDAY, 17 FEBRUARY 2009 COMMENCING 3.00 PM.

	<i>Karakia</i>
1.	Welcome
2.	Apologies
3.	Standing Orders
4.	Disclosures of Interests
	IN COMMITTEE
1.	OIA 1982 5.9(2)(i) Commercial NZPHDA Sch 3 cl 32(a)
2.	Finance Report – Savings Options
3.	Other Business

BOARD MEMBERS' DISCLOSURES OF INTERESTS

Member	Disclosure of Interest
Rex Williams Chair	<ul style="list-style-type: none"> • Council member – University of Canterbury • Adviser – H W Richardson Group Ltd • Trustee – Water Rights Trust • Trustee – Styx Living Laboratory
Dr Christine Robertson Deputy Chair	<p>A self employed person, who works on contract for:</p> <ul style="list-style-type: none"> • Audit and Compliance Sector Accountability and Funding Directorate, Ministry of Health • Husband is Justice of the Peace who undertakes judicial duties in Court
Kevin Brown	<ul style="list-style-type: none"> • Councillor – Grey District Council • Trustee – West Coast Electric Power Trust • Wife is Pharmacy Assistant at Grey Base Hospital
Warren Gilbertson	<ul style="list-style-type: none"> • Employed as Regional Development Manager, Development West Coast • Acting Chief Executive Officer, Development West Coast (Shared Role)
Helen Gillespie	<ul style="list-style-type: none"> • Project Management Role – Active Westland • Board member - St Mary's Primary School, Hokitika, Board of Trustees • Submitted an expression of interest to HEHA's, 'Evaluation of Edible Gardening', in her capacity as a contractor to OPUS
Sharon Pugh	<ul style="list-style-type: none"> • Shareholder – New River Bluegums Bed & Breakfast • West Coast/Marlborough/Nelson Community Committee Lottery Grants Board
Mohammed Shahadat	<ul style="list-style-type: none"> • Director – Asia Pacific Immigration Consultants Limited (trading as ASPAC Immigration Consultants)
Elinor Stratford	<ul style="list-style-type: none"> • Clinical Governance Committee – West Coast Primary Health Organisation • Manager - West Coast Disability Information Service • Committee member – Active West Coast • Chairperson – West Coast Sub-branch-Canterbury Neonatal Trust
David Tranter	<ul style="list-style-type: none"> • Spokesperson and List Candidate - Democrats for Social Credit Party • Trustee – Aotearoa Advocacy Service • Spokesperson – West Coast Fluoride Action Network • Committee member – New Zealand Fluoride Action Network • Patient advocate for several DHBS' patients • Co-organiser, Health Freedom New Zealand – West Coast
Mr John Vaile	<ul style="list-style-type: none"> • Director - Vaile Hardware Ltd

Susan Wallace	<ul style="list-style-type: none">• Tumuaki -Te Runanga o Makaawhio• Member - Te Runanga o Makaawhio• Member – Te Runanga o Ngati Wae Wae• Director - Kati Mahaki ki Makaawhio Ltd• Mother is an employee of WCDHB• Father member of Hospital Advisory Committee
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BOARD MEMBERS' REGISTER OF DISCLOSURE OF SPECIFIC INTERESTS

Specific disclosures (to be regarded as having a specific interest in the following transactions) as at 29 January 2009

DIRECTOR HAVING INTEREST	PARTICULARS OF INTEREST	DISCLOSURE DATE
Susan Wallace	<ul style="list-style-type: none"> • Has an interest in the MOU which has been signed by Te Runanga Makaawhio whom she is employed by and she is also a member of the Iwi. • Is an employee of an organisation who has an interest in the Boards meeting venue to be held on Te Tauraka Waka a Maui Marae, Bruce Bay, Friday 13 June 2008. 	5 October 2007 8 February 2008
Warren Gilbertson	<ul style="list-style-type: none"> • Is employed by Development West Coast who are past and potential funders of the St John's Ambulance Service. 	25 July 2008

ABBREVIATIONS

# NOF	Fractured Neck of Femur (broken hip)
1°	Primary
2°	Secondary
3°	Tertiary
A&E	Accident & Emergency
A+	Auckland Healthcare
ADHB	Auckland DHB
ALOS	Average Length of Stay
ANDRG	Australian National Diagnosis Related Group
APAU	Adult and Paediatric Assessment Unit
ASMS	Association of Salaried Medical Specialists
AT&R	Assessment, Treatment & Rehabilitation Unit
BDC	Buller District Council
BOPDHB	Bay of Plenty DHB
C&CDHB	Capital and Coast DHB
CAA	Child Acute Assessment
CAMHS	Child & Adolescent Mental Health Service
CAP	Canterbury Association of Physicians
CC	Complications & Co-morbidity
CCMAU	Crown Companies Monitoring Unit
CCN	Clinical Charge Nurse
CCU	Critical Care Unit
CD	Clinical Director
CDHB	Canterbury DHB
CEA	Collective Employment Agreement
CFA	Crown Financing Agency
CHA	Crown Health Association
CHL	Canterbury Health Labs
CICU	Cardiac Intensive Care Unit
CMDHB	Counties Manukau DHB
COMRAD	Radiology Reporting System
CPAC	Clinical Priority Assessment Criteria
CPHAC	Community & Public Health Advisory Committee
CQIT	Clinical Quality Improvement Team
CSC	Community Services Card
CSSD	Central Sterile Supplies Department
CTA	Clinical Training Agency
CWD	Case Weighted Discharge
DAO	Duly Authorised Officer
DAP	District Annual Plan
DDG	Deputy Director General
DHB	District Health Board
DHBNZ	District Health Boards New Zealand
DNA	Did Not Attend

DON/M	Director of Nursing and Midwifery
DOSA	Day Of Surgery Admission
DRG	Diagnostic Related Grouping
DSAC	Disability Services Advisory Committee
DSD	Disability Support Directorate
DSP	District Strategic Plan
DSS	Disability Support Services
EAP	Employee Assistance Programme
ED	Emergency Department
EMT	Executive Management Team
ENT	Ear, Nose and Throat
ER	Employment Relations
ESR	Institute of Environmental Science and Research
FSA	First Specialist Assessment
GP	General Practitioner
HAC	Hospital Advisory Committee
HAHS	Hospital and Health Services
HBDHB	Hawke's Bay DHB
HEHA	Health Eating – Health Action
HFA	Health Funding Authority
HHS	Hospital & Health Service
HMD	Hospital Monitoring Directorate (former CCMAU)
HNA	Health Needs Analysis
HOP	Health of Older Persons
HR	Human Resources
HTG	Hospital Technical Group
HUHC	High User Health Card
HVDHB	Hutt Valley DHB
ICD 9	International Code of Diseases
ICU	Intensive Care Unit
IDF	Inter District Flow
IEA	Individual Employment Agreement
IEC	Individual Employment Contract
IPA	Independent Practice Association (GP Group)
IRF	Inter Regional Flow
ISDN	Integrated Services Digital Network
ISSP	Information Services Strategic Plan
IT	Information Technology
KPI's	Key Performance Indicators
LDHB	Lakes DHB
LMC	Lead Maternity Carer
MDHB	MidCentral DHB
MECA	Multi Employer Collective Agreement
MHAC	Mental Health Advisory Committee
MOH	Ministry of Health
MOSS	Medical Officer Special Scale. A doctor with 4+ years post-graduate experience but not a specialist
MRT	Medical Radiation Technologist
NDHB	Northland DHB

NGO	Non Government Organisation
NHI	National Health Index
NICU	Neonatal Intensive Care Unit
NMDHB	Nelson Marlborough DHB
NRT	Nicotine Replacement Therapy
NZBS	New Zealand Blood Service
NZCM	New Zealand College of Midwives
NZNO	New Zealand Nurses Organisation
O&G	Obstetrician and Gynaecologist
ODHB	Otago DHB
OIA	Official Information Act
OP	Outpatients
OPD	Operational Policy Framework
Ora Services	Term used to describe all activities that promote health and prevent diseases that are undertaken in the primary care setting for children and their families and whanau
PBFF	Population Based Funding Formula
PCG	Project Control Group
Pegasus	One of the IPA's
PHO	Primary Health Organisation
PMS	Patient Management System
PNA	Professional Nursing Advisor
Primary Services	Services that receive self referred patients
PRIME	Primary Response in Medical Emergencies
PSA	Public Services Association
QA	Quality Assurance
QHNZ	Quality Health New Zealand
RDA	Resident Doctors Association
RFP	Request for Proposal
RHA	Regional Health Authority
RHMU	Residual Health Management Unit
RMO	Registered Medical Officer. A junior doctor with 0-4 years post-graduate experience
Runanga	Tribal Council
SCDHB	South Canterbury DHB
SDHB	Southland DHB
Secondary Services	Services where a primary carer must refer patients. Provided in a hospital supported by specialists, and meeting standard clinical criteria
SHO	Senior House Officer
SIRMHN	South Island Regional Mental Health Network
SMO	Senior Medical Officer
SMT	Senior Management Team
SOI	Statement of Intent
SSC	State Services Commission
SSP	Statement of Service Performance
Stargarden	Payroll System
STD	Sexually Transmitted Diseases
TAIRDHB	Tairāwhiti DHB
Tamariki	Children – usually refers to children up to and including 14 years of age
Tangata Whenua	People of the land", most commonly referring to traditional Maori iwi occupants of a region or district
TARADHB	Taranaki DHB

Tino Rangatiranga	Sovereignty / Autonomy
VLCA	Very Low Cost Access
WAIKDHB	Waikato DHB
WAIRDHB	Wairarapa DHB
WAITDHB	Waitemata DHB
WCDHB	West Coast DHB
Whanau	Family and Extended Family
Whanau Ora	Health and wellbeing of families
WHANDHB	Whanganui DHB
WISE	West Coast Improving Services for Elderly
WTF	Waiting Times Fund
XM	Crossmatch
YTD	Year to Date